

# MELMERBY PARISH COUNCIL

Minutes of the Ordinary Meeting of Melmerby Parish Council held on Wednesday 14<sup>th</sup> December 2022, at Melmerby Village Hall.

**Present:** Cllr Chris Jones, Cllr David Bardsley, Cllr Bill Burford, Cllr Gary Fletcher and Claire Rankin, Interim Parish Clerk.

Two members of the public were also present.

2022/0083 **Apologies for Absence: RESOLVED** that the following apologies were received

- a) Cllr Dougie Bell, Melmerby Parish Council.

2022/0084 **Declarations of Interest: RESOLVED** that no declarations had been received.

2022/0085 **Minutes: RESOLVED** that Cllr Chris Jones be authorised to sign the minutes of the Ordinary Parish Council meeting held on 19<sup>th</sup> October 2022.

2022/0086 **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960): RESOLVED** that there were no items on the agenda that required this exclusion.

2022/0087 **Public Participation: RESOLVED** that there were no items previously submitted to a councillor for consideration.

2022/0088 **Cumbria County Council Report RESOLVED** that no report had been received.

2022/0089 **Eden District Council Report RESOLVED** that no report had been received.

2022/0090 **Planning Applications RESOLVED** that the members of the Parish Council present were all in support of the planning application (ref.no. 22/0908) for a new porch and replacement garage at Scar View Bungalow.

2022/0091 **Training RESOLVED** that the Parish Council would arrange a training session with CALC entitled "Effective Councillor". The cost of the session will be £120 for two hours of bespoke training. Claire Rankin, Interim Parish Clerk also distributed copies of the Good Councillor guide to all councillors which had been purchased through CALC following agreement at the last meeting.

2022/0092 **Highways RESOLVED** that the following updates were noted:

- a) Re-siting of the North Pennines AONB sign. Although the AONB sign should be situated at the entrance to the village near Melmerby Mill, Highways will not relocate it due to budget constraints and the length of time the sign has been in its current location. The village is however located within the AONB boundary.
- b) Speed Limit Review. Cllr Burford updated the meeting that the issue had been discussed at the County Council on 15<sup>th</sup> November. In addition, the Speedwatch group was undertaking further training on 15<sup>th</sup> December.
- c) Other highways matters. Highways are not able to support any new traffic mirror installations. The pot hole at the edge of the village green near New House Farm has been filled. The

repainting of the white lines at the Gamblesby road end junction and the missing patch of resurfacing are both registered in the highways system.

2022/0093 **Parish Projects RESOLVED** that the parish noticeboard and the goalposts are in progress.

2022/0094 **Defibrillator RESOLVED** that thanks were given to Nigel Longworth for his work to check and maintain the defibrillator. The software system has been updated and the battery checked and replaced. The defibrillator needs to be registered on the national database.

2022/0095 **Cost of Living Crisis RESOLVED** that the Parish Council would act in a signposting role to help individuals access support and services such as the Food Bank, Warm Spaces and help with energy saving measures (e.g. draft proofing and loft insulation). This information will be shared in the parish via a newsletter combined with information about the Emergency Plan.

2022/0096 **Melmerby Emergency Plan RESOLVED** that the progress made by the working party be noted. Councillor David Bardsley reported that the working party had met on two occasions. Progress had been made to update the contacts and information in the previous Emergency Plan including a list of village resources. The next stage was to set up a “Snowball Chart” which would involve a group of village volunteers who would be willing to help or check on households in the event of an emergency. The intention was to divide the village into clusters of households and volunteers would take responsibility to help in emergency situations. An extension of the proposal could also include a “Good Neighbour” scheme.

2022/0097 **Accounts and Finance RESOLVED** that the following actions were approved:

- a) The draft budget as circulated was approved. The precept figure of £5,250 for 2023/24 was approved for submission to EDC. It was noted that the election costs in May 2023 are likely to be supported by the new Westmorland and Furness Council.
- b) The payments outlined in the RFO report were approved (proposed by Cllr Gary Fletcher and seconded by Cllr David Bardsley)
- c) The new NALC clerk pay scales (and associated back pay) were approved (proposed by Cllr David Bardsley and seconded by Cllr Bill Burford).

2022/0098 **Correspondence RESOLVED** that the list of correspondence received was noted.

2022/0099 **Date of next Parish Council meeting** will be held on 25<sup>th</sup> January 2023, 7.30 p.m. at Melmerby Village Hall.

It was also noted that a further planning application had been submitted within the parish which was received after the notice of the meeting on 14<sup>th</sup> December. The deadline for comments falls before the next Parish Council meeting on 25<sup>th</sup> January therefore the Interim Parish Clerk was instructed to contact EDC to request an extension to the deadline for comments. An Extraordinary Parish Council meeting may need to be called before 25<sup>th</sup> January to comply with the deadline for planning comments.