

MELMERBY PARISH COUNCIL

Minutes of the Extraordinary Parish Council meeting of Melmerby Parish Council held on Wednesday 4th May 2022, at Melmerby Village Hall.

Present:

Parish Councillors: Ruth Beaumont (Chair), David Bardsley, Chris Jones,
Marjorie Jones (Vice-Chair)

Officers: Lisa Beken (Parish Clerk)

Three members of the public were also present.

- 2022/0046. **Apologies for Absence: RESOLVED** that the following apologies were received;
a. Councillor Gary Fletcher, due to prior commitment.
- 2022/0047. **Declarations of Interest: RESOLVED** that no declarations of interest were made.
- 2022/0048. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960): RESOLVED** that there were no items on the agenda that required this exclusion.
- 2022/0049. **Public Participation: RESOLVED** that no matters were raised.
- 2022/0050. **Clerk Resignation: RESOLVED** that the Clerk's letter of resignation as previously circulated was acknowledged, and that the Clerk's final day of work would be May 13th 2022. The Clerk thanked Councillor Beaumont for stepping into the role of Chair for the past year, and her continued help in that challenging role. Councillors agreed that a working group of three Councillors should be established to draw up an advert for a new Clerk, agree questions and conduct interviews. The recommendation of this group would then be accepted by the Council. Councillors C Jones, Bardsley and Beaumont were co-opted onto the working group.
- 2022/0051. **Planning Applications: RESOLVED** that the following comments were agreed on a planning application received since the last meeting of the Parish Council;
a. 22/0238 – Helm Bar, Melmerby, Penrith, CA10 1HF – Two story side extension.
NO OBJECTIONS
- 2022/0052. **Accounts and Finance: RESOLVED** that the following were approved;
a. The annual accounts as reviewed by the internal auditor were approved, and signed by the Chair and the Clerk.
b. Payments as listed in the RFO report were agreed.
- 2022/0053. **Date and Time of Next Meeting** – Tuesday 24th May 2022 at 7.30pm at Melmerby Village Hall, preceded by the Annual Parish Meeting at 7pm.