

MELMERBY PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting of Melmerby Parish Council held on Tuesday 26th October 2021, at Melmerby Village Hall.

Present: Parish Councillors: Ruth Beaumont (Chair), Gary Fletcher, Chris Jones, Marjorie Jones (Vice-Chair)
Cumbria County Councillor: Claire Driver

- 2021/0085. **Apologies for Absence: RESOLVED** that the following apologies were received;
a. Councillor David Bardsley, due to family commitment.
- 2021/0086. **Declarations of Interest: RESOLVED** that no declarations were received.
- 2021/0087. **Minutes: RESOLVED** that the Chair was authorised to sign the minutes of Ordinary Parish Council Meeting held on 27th July 2021.
- 2021/0088. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960): RESOLVED** that there were no items on the agenda that required this exclusion.
- 2021/0089. **Public Participation: RESOLVED** that there were no members of the public present.
- 2021/0090. **Cumbria County Council Report: RESOLVED** that County Councillor Claire Driver confirmed that a traffic meeting for Alston Moor had agreed actions to mitigate traffic concerns, including new signage. Councillor Driver also advised that the A66 consultation was ongoing, and encouraged Councillors and residents to participate, and confirmed that the application for a Judicial Review regarding Local Government Reform was proceeding.
- 2021/0091. **Eden District Council Report: RESOLVED** that District Councillor Briggs was not present.
- 2021/0092. **Code of Conduct: RESOLVED** that the Council were informed that two Code of Conduct complaints against Councillor C Jones had been partially upheld by the Assessment Panel, and that he had been requested to attend Code of Conduct training.
ACTION: Clerk to provide dates from CALC for training.
- 2021/0093. **Highways: RESOLVED** that issues with drains on the Ousby Road had been reported to Highways. An email from a Melmerby resident regarding parking issues on the Village Green was acknowledged by the Council, who agreed that the owner of the Village Green would be the appropriate person to raise the issue with.
- 2021/0094. **Parish Project: RESOLVED** that following receipt of appropriate grant funding, Councillors unanimously agreed to go ahead with all three projects.
ACTION: Prices to be confirmed prior to the November meeting.
- 2021/0095. **Play Area: RESOLVED** that the Annual Inspection had been received and it was agreed that a sign should be added to the swing set to acknowledge ownership by the Parish Council.
ACTION: Clerk to investigate sign purchase.
- 2021/0096. **Damage to bench: RESOLVED** that a bench on Melmerby Village Green had been damaged in August after being struck by a vehicle. The bench had been removed by Councillors Bardsley and Fletcher, and was currently in storage. Councillor agreed to purchase replacement parts, if repair was possible.
ACTION: Councillor Fletcher to investigate possibility of repair.
- 2021/0097. **Defibrillator: RESOLVED** that Councillors were informed that the defibrillator has been used during the period of the Appleby Fair, and that replacement pads had been issued and reinstalled.
- 2021/0098. **Bus Shelter: RESOLVED** that an update had been provided from the Melmerby resident currently using the Bus Shelter to sell books for the MIND Charity, where sales had raised £285.59 so far. *Councillors agreed to extend the agreement for a further six months and to then review.*
- 2021/0099. **Planning Protocol: RESOLVED** that Councillors agreed that the Clerk should draft a proposal for a Parish Council Planning Protocol, to be further discussed at the November meeting.
ACTION: Clerk to prepare and circulate.

- 2021/00100. **Planning decision notice: RESOLVED** that the following planning decision notices in the Parish since the last meeting of the Parish Council were acknowledged;
- a. 21/0595 Land to the rear of Elsghyll Cottage, Melmerby, CA10 1HN. Erection of passivhaus dwelling with upgraded access and change of use from erection and testing of wooden yurts to residential C3. Resubmission of 21/0136. **REFUSED**
 - b. 21/0736 Ravenswood, Melmerby, CA10 1 HN. Erection of detached garage and car port and addition of sun room. **GRANTED**
- 2021/00101. **Planning Applications: RESOLVED** that the following comments had been submitted on behalf of the parish Council, with agreement from Councillor, since the last meeting of the Parish Council:
- a. 21/0736 Ravenswood, Melmerby. Erection of detached garage and car port and addition of sun room. **No objections**
- 2021/00102. **Accounts and Finance: RESOLVED** that the following was agreed;
- a. That payments as detailed in the attached RFO report were acknowledged.
 - b. That a one-off licence for Microsoft Office would be purchased for use by the Clerk.
 - c. That the filing cabinet previously gifted to the Parish Council by Councillor C Jones would be returned to him, as it was no longer required.
- 2021/00103. **Correspondence: RESOLVED** that correspondence received was acknowledged, including a letter from residents regarding their proposals for play provision on the Village Green.
- 2021/00104. **Date and Time of Next Meeting** – Tuesday 23rd November 2021 at 7.30pm at Melmerby Village Hall.