

# MELMERBY PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting of Melmerby Parish Council held on Tuesday 27<sup>th</sup> July 2021, remotely at Melmerby Village Hall.

**Present:** Parish Councillors: David Bardsley, Ruth Beaumont (Chair), Gary Fletcher, Marjorie Jones (Vice-Chair)  
Cumbria County Councillor: Claire Driver  
Eden District Councillor: Raymond Briggs

- 2021/0070. **Apologies for Absence: RESOLVED** that the following apologies were received;
- Councillor Chris Jones, due to vacation.
  - Lisa Beken, Parish Clerk due to illness.
- 2021/0071. **Declarations of Interest: RESOLVED** that no declarations were received.
- 2021/0072. **Minutes: RESOLVED** that the Chair was authorised to sign the minutes of Annual Parish Council Meeting held on 25<sup>th</sup> May 2021 and the Extraordinary Parish Council Meeting held on 22<sup>nd</sup> June 2021 as a true record.
- 2021/0073. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960): RESOLVED** that there were no items on the agenda that required this exclusion.
- 2021/0074. **Public Participation: RESOLVED** that a member of the public raised concerns regarding parking in the village during the Tour of Britain cycling event.
- 2021/0075. **Cumbria County Council Report: RESOLVED** that County Councillor Claire Driver delivered a report to the meeting.
- 2021/0076. **Eden District Council Report: RESOLVED** that District Councillor Briggs delivered a report to the meeting.
- 2021/0077. **Highways: RESOLVED** that the following issues were discussed;
- Public meeting on highways issues.  
**ACTION:** Councillor Bardsley to investigate hall availability.
  - Fingerpost replacement.  
**ACTION:** Clerk following up with Cumbria Highways.
  - Issues with blocked gullies on the A686 at Townfoot.  
**ACTION:** Clerk to follow up with Cumbria Highways.
  - Damage due to heat on the A686 on approach to the village.  
**ACTION:** Clerk to raise with Cumbria Highways.
- 2021/0078. **Parish Projects: RESOLVED** that there was no further update at this time, as Clerk was waiting for response form Eden District Council regarding grant application.
- 2021/0079. **Play Area: RESOLVED** that the Council was informed that the Annual Inspection had been booked for August.
- 2021/0080. **Planning decision notice: RESOLVED** that the following planning decision notices in the Parish since the last meeting of the Parish Council were acknowledged;
- 21/0321 Woodland adjacent to Melmerby Hall, Melmerby, CA10 1HB. Use of land for siting tourism accommodation of 3no Shepherds huts. **GRANTED**
  - 21/0496 Yew Tree Cottage, Melmerby, CA10 1HF. Proposed two storey extension. **GRANTED**
- 2021/0081. **Planning Applications: RESOLVED** that the following comments were agreed on planning applications in the Parish received since the last meeting of the Parish Council:
- 21/0585 Greystone House, Melmerby, CA10 1HF. Change of use of village store and tea room to residential. Resubmission of 20/0965.  
**Object** – two Councillors supported this application, two objected, resolution was carried by Chair's casting vote.

- b. 21/0595 Land to the rear of Elsghyll Cottage, Melmerby, CA10 1HN. Erection of passivhaus dwelling with upgraded access and change of use from erection and testing of wooden yurts to residential C3. Resubmission of 21/0136.

**Support** – three Councillors supported this application, one objected.

2021/0082.

**Accounts and Finance: RESOLVED** that the following was discussed;

- a. Due to errors in the RFO report submitted in the Clerk's absence, payments were not approved.  
**ACTION:** Chair to consult with Clerk regarding payments.
- b. Queries regarding the purchase of Microsoft Office Software for the use of the Clerk
- c. Queries regarding a subscription request from Clerk.
- d. Queries regarding the transfer of filing cabinet.

**ACTIONS:** Items b-d to be discussed at the next meeting of the Parish Council, with the presence of the Clerk.

2021/0083.

**Correspondence: RESOLVED** that correspondence received was acknowledged.

2021/0084.

**Date and Time of Next Meeting** – Tuesday 28<sup>th</sup> September 2021 at 7.30pm at Melmerby Village Hall.

DRAFT