

MELMERBY PARISH COUNCIL

Minutes of the Annual Parish Council meeting of Melmerby Parish Council held on Friday 25th May 2021 at Melmerby Village Hall.

Present: Parish Councillors: David Bardsley, Ruth Beaumont, Gary Fletcher, Chris Jones, Marjorie Jones
District Councillor: Raymond Briggs
Officers: Lisa Beken (Clerk)

Four members of the public were also present, alongside two representative of Cumbria Police and one representative from Eden District Council.

- 2021/044. **Election of Chair:**
- RESOLVED** that no member present wished to put themselves forward as Chair of the Parish Council for 2021/22.
 - RESOLVED** that Councillor Beaumont was elected as Chair of the meeting.
 - RESOLVED** that election of a Chair for the remainder of the year would be deferred until the next meeting of the Parish Council
 - A member of the public passed on thanks to Councillor C Jones on behalf of the Parish for his work as Chair of the Council during its period of formation.
- 2021/045. **Election of Vice-Chair: RESOLVED** that no member present wished to put themselves forward as Vice-Chair of the Parish Council for 2021/22.
- 2021/046. **Apologies for Absence: RESOLVED** that the following absences were noted;
- County Councillor Claire Driver (Apologies received)
- 2021/047. **Annual Accounts: RESOLVED** that due to a delay with the internal audit, approval of the accounts would be deferred to an Extraordinary Meeting to be held in June 2021.
- 2021/048. **Policies and Documents: RESOLVED** that the Clerk had reviewed existing policies and documents, including Standing Orders and Financial Regulations and that no updates were required at this time.
- 2021/049. **Declarations of Interest: RESOLVED** that no interests were declared.
- 2021/050. **Minutes: RESOLVED** that the minutes of the Ordinary Council Meeting held on 23rd March 2021 and of the Extraordinary Council Meeting held on 7th May 2021 were agreed as a true record and signed by the Chair.
- 2021/051. **Cumbria County Council Report: RESOLVED** that County Councillor Driver was not present at the meeting, and had passed on her apologies for her absence.
- 2021/052. **Eden District Council Report: RESOLVED** that newly elected District Councillor Raymond Briggs introduced himself to the meeting.
- 2021/053. **Appleby Fair: RESOLVED** that representatives from Eden District Council and Cumbria Police addressed the meeting about the arrangements for the upcoming Appleby Fair (currently due to take place on August 12th – 16th). It was confirmed that Melmerby would be an agreed location for travellers to stop before and after the fair, for limited time periods. Temporary toilet facilities will be provided on the Village Green. Concerns were raised regarding the date of the Fair and possible impact on local businesses during the holiday season, and also that there was less support in previous years for the period post-fair. Cumbria Police agreed to look at the latter issue and to contact local businesses to alleviate any concerns.
- 2021/054. **Local concerns: RESOLVED** that as per discussions in the preceding Annual Parish Meeting, a public meeting would be arranged to discuss traffic issues in the Parish, with representatives from Highways and Cumbria Police invited to attend. This would be arranged once covid-19 restrictions allow.
- 2021/055. **Parish Projects: RESOLVED** that Councillors were informed that Cumbria County Council had awarded a grant of £1,191.00 and that a further grant application had been submitted to Eden District Council

- 2021/056. **Bus Shelter: RESOLVED** that the Council agreed to a resident's request to sell books for charity in the village bus shelter, with the caveat that no liability for theft or accident would be accepted by the Council, and that this arrangement be reviewed at the September meeting.
ACTION: Clerk to issue a contract of agreement to resident.
- 2021/057. **Planning decision notices: RESOLVED** that the following planning decision notice in the Parish received since the last meeting of the Parish Council was acknowledged;
a. 21/0256 Melmerby Mill Caravan Park, Melmerby, CA10 1HA. Erection of a portal frame roof over an existing silage pit. **GRANTED**
- 2021/058. **Highways Matters: RESOLVED** that there were no further matters related to highways raised at this time.
- 2021/059. **Correspondence: RESOLVED** that correspondence as detailed in the attached schedule was received and acknowledged.
- 2021/060. **Date and Time of Next Meeting** – Tuesday 27th June 2021 at 7.30pm at Melmerby Village Hall.

Meeting closed: 8.15pm

DRAFT