

MINUTES OF MELMERBY PARISH COUNCIL MEETING HELD ON TUESDAY 24TH OF SEPTEMBER 2020 VIA ZOOM VIRTUAL MEETING

The minutes of the proceedings of the **NOVEMBER BI MONTHLY MEETING** of Melmerby Parish Council (MPC) held on **Tuesday the 24th of November 2020** at 7.30pm via Zoom virtual meeting.

Present:

Chairman: Chris Jones (CJ)
Councillors: Marjory Jones (MJ), David Bardsley (DB), Gary Fletcher (GF), Ruth Beaumont (RB).

Locum Clerk / RFO: Lindsay Nicholson (LN)

Also in attendance: District Councillor Douglas Bank (DB)

Members of the Public: 2

2020/052	Apologies for Absence None
2020/053	Declarations of Interest and Requests for Dispensation None
2020/054	Minutes of the Last Meeting of Melmerby Parish Council The chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on Tuesday 29 th of September 2020. Resolved: to accept the minutes and the recommendations made in them.
2020/055	Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960) Appointment of the parish clerk Resolved: to approve the exclusion of public 2020/066
2020/056	Public Participation None
2020/057	District & County Councillor Representation District Councillor Douglas Bank provided a meeting with an update. Councillors discussed the plans and scenarios associated with the proposed unitary authority in the region. Councillor Douglas Bank was thanked for his contribution. Resolved: to receive the information
2020/058	Melmerby Tea Rooms and Shop Councillors gave a vote of thanks to the current owners for opening and running Melmerby Tea Rooms & Shop. The clerk was asked to write to the owners offering thanks from the Parish Council. Resolved: clerk to offer thanks to the tea rooms and shop Action: LN

2020/059	<p>Financial Matters The accounts for payment listed below were presented for payment.</p> <table border="1" data-bbox="261 277 1469 432"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Heartbeat Trust</td> <td>Defibrillator</td> <td>£151.20</td> </tr> <tr> <td>PKF</td> <td>External Audit</td> <td>£240.00</td> </tr> <tr> <td>Fellrunner Bus</td> <td>Grant towards running costs</td> <td>£60.00</td> </tr> </tbody> </table> <p>Resolved: to approve the accounts for payment Action: LN</p>	Payee	Description	Amount	Heartbeat Trust	Defibrillator	£151.20	PKF	External Audit	£240.00	Fellrunner Bus	Grant towards running costs	£60.00
Payee	Description	Amount											
Heartbeat Trust	Defibrillator	£151.20											
PKF	External Audit	£240.00											
Fellrunner Bus	Grant towards running costs	£60.00											
2020/060	<p>Budget for 2021/22 The budget was presented and discussed by Councillors. The budget and associated precept of £5,000 for 2020/21 was approved. Resolved: to approve the presented budget and precept of £5,000 Action: LN</p>												
2020/061	<p>Highways</p> <p>2020/061.1 Pot Hole on the road to the sewerage works It was not clear if the works had been completed. Councillors agreed to check the issue and report back to the clerk if follow up works were required. Resolved: Councillors to check if the issue has been resolved Action: All</p> <p>2020/061.2 Overfilling of Grit Bins The over filling of the grit bins was reported to Cumbria County Council. The overflow grit had not been removed. Resolved: to receive the information</p> <p>2020/061.3 Water running down Gale Hall Loaning and associated pot holes Run-off water running down Gale Hall Loaning resulting in overwhelm of the drain system. Councillors requested that the clerk arrange a site meeting with Cumbria County Council in regard to the drain and other Highways Matter as soon as covid restrictions allow. Resolved: to receive the information Action: LN</p> <p>2020/061.4 Leaves on Highway on the approach to Melmerby Hall Councillors discussed the issue. CJ indicated he would request an additional road sweep of the area to rectify the problem. Resolved: to receive the information Action: LN</p> <p>2020/061.5 Speed Indicator Devices Councillors agreed to look into the cost of speed indicator devices in the new year. It was suggested that the parish should consider working with neighbouring parishes to contact the police about an approach to speed on the A686. Resolved: to receive the information</p>												
2020/062	<p>Footpaths The clerk reported that the finger post signs were committed for replacement in the next Eden programme of works. A timescale for the works should be available from Cumbria County Council in the next couple of weeks. Replacement of the stiles would be at the landowners expense although packs could be purchased from the footpaths team. Resolved: to receive the information. Clerk to update with timescale as available Action: LN</p>												
2020/063	<p>Dog Fouling</p>												

	<p>The Community Warden team had inspected the local area and replaced posters where needed. The team would continue to monitor the area. DB indicated that a recent project with schools to produce posters for the community had been particularly successful in other parishes.</p> <p>Resolved: to receive the information</p>
2020/064	<p>Village Green Picnic Tables Deferred to the next meeting</p>
2020/065	<p>Football Goalposts and Green Seat Deferred to the next meeting</p>
2020/066	<p>Appointment of Parish Clerk 2020/066.1 Feedback from the recruitment process. Councillors offered feedback about the interview process Resolved: to receive for information</p> <p>2020/066.2 Appointment of a new Parish Clerk Councillors agreed to appoint Mrs L Beken as Clerk to the Parish Council Resolved: to appoint L Beken</p> <p>2020/066.3 Terms of Appointment The clerk was asked to contact the successful applicant offering 21.5 hours at SCP 8 commencing on the 1st of December 2020. Resolved: to offer the successful applicant the following terms.</p>
2020/067	<p>Date and Time of Next Meeting The next meeting is scheduled to be held on Tuesday the 26th of January 2021 at 7.30pm. Meeting to be held via Zoom virtual meeting.</p>

CJ closed the meeting at 20:43 hrs

Please note: all Parish Council meetings are open to members of the Public.

Chair Signature: _____

Date: _____

Clerk Signature: _____

Date: _____