

MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

You are hereby summoned to attend the Annual Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on **Wednesday 20th May 2026 at 7.30pm.**

Claire Rankin
Parish Clerk
14th May 2026

AGENDA

1. **Election of Chair** – To elect a Chair of the Parish Council for 2026/27.
2. **Election of Vice-Chair** – To elect a Vice-Chair of the Parish Council for 2026/27.
3. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
4. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
5. **Minutes** - To authorise the Chair to sign the minutes of the Ordinary Parish Council Meeting held on 25th March 2026 and the Extraordinary Parish Council Meeting on 15th April 2026.
6. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
7. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
8. **Westmorland and Furness Council Report** - To receive relevant updates from Westmorland and Furness Council.
9. **Annual accounts 2025/26** – To approve the audited accounts for 2025/26 for submission to AGAR.
10. **Playground Project** – To receive an update and approve the draft grant applications for the playground project.
11. **Assertion 10 regulations** – To provide an update on the Assertion 10 requirements.
12. **Horse Fair 2026** – To receive an update on the arrangements for the Horse Fair 2026.
13. **Highways** – To consider any matters related to Highways.
14. **Progress list** - To review the ongoing projects.
15. **Finance** – To approve payments as detailed in the RFO report.
16. **Correspondence** – To acknowledge correspondence received as listed in the correspondence register.
17. **Date and Time of Next Meeting** – The next meeting will take place on 15th July 2026 at 7.30 p.m. at Melmerby Village Hall.

All parish council meetings are open to the public.