

MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

You are hereby summoned to attend the Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on **Wednesday 24th September 2025 at 7.30pm.**

Claire Rankin
Parish Clerk
17th September 2025

AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign the minutes of the Ordinary Parish Council Meeting held on 16th July 2025.
4. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Westmorland and Furness Council Report** - To receive relevant updates from Westmorland and Furness Council.
7. **Playground Project** – To give an update on the playground project and approve commissioning professional help to comply with the Biodiversity Net Gain requirement of the planning application.
8. **Housing Needs Survey** – To report that the Place Action Group is carrying out a Housing Needs Survey in the East Fellside area.
9. **Defibrillator Update** - To provide information regarding registration of the defibrillator.
10. **Waste services** – To provide an update on the Westmorland and Furness Council changes to waste collections.
11. **Police report** – To note the issues raised by the Police.
12. **Highways** – To consider any matters related to Highways.
13. **Progress list** - To review the ongoing projects.
14. **Finance** – To approve payments as detailed in the RFO report including payroll increase, back pay and Fellrunner donation.
15. **Correspondence** – To acknowledge correspondence received as listed in the correspondence register.
16. **Date and Time of Next Meeting** – The next meeting will take place on 26th November 2025, 7.30 p.m. at Melmerby Village Hall.

All parish council meetings are open to the public.