

# MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

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You are hereby summoned to attend the Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on **Wednesday 16<sup>th</sup> July 2025 at 7.30pm.**

Claire Rankin  
Parish Clerk  
10<sup>th</sup> July 2025

## AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign the minutes of the Ordinary Parish Council Meeting held on 21<sup>st</sup> May 2025.
4. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Westmorland and Furness Council Report** - To receive relevant updates from Westmorland and Furness Council.
7. **Horse Fair** - To provide an update on the operation of the Horse Fair in 2025, note any issues raised and submit comments to WaFC.
8. **Playground Project** – To ratify recommendations from the playground working party regarding final plans, quotations and preferred supplier and to agree to submit a planning application to WaFC based on the agreed plans.
9. **Police report** – To note the issue raised by the Police regarding sheep on the Hartside Road.
10. **Highways** – To consider any matters related to Highways.
11. **Finance** – To approve payments as detailed in the RFO report.
12. **Correspondence** — To acknowledge correspondence received as listed in the correspondence register.
13. **Date and Time of Next Meeting** – The next meeting will take place on 24<sup>th</sup> September 2025, 7.30 p.m. at Melmerby Village Hall.

**All parish council meetings are open to the public.**