

MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

5th March 2025

You are hereby summoned to attend the Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall on **Tuesday 11th March 2025 at 7.30 p.m.**

Claire Rankin
Parish Clerk

AGENDA

1. **Apologies for absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign the minutes of the Ordinary Parish Council meeting held on 22nd January 2025.
4. **Exclusion of press and public (Public Bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Westmorland and Furness Council** – To receive an update report from the Westmorland and Furness councillors.
7. **Emergency Plan** - To receive an update regarding the requirement for emergency plan volunteers to be DBS checked.
8. **Woodland Creation, Eden Rivers Trust** - To receive information about woodland creation in Melmerby proposed to be carried out by the Eden Rivers Trust.
9. **Planning protocol** – To receive the draft revised planning protocol.
10. **Sexual Harassment Policy** - To receive an update on new guidance regarding sexual harassment policies for Parish Councils.
11. **Harmonising Town and Parish Council Elections** - To receive the recent information from Westmorland and Furness Council.
12. **Neighbourhood Policing Pledge** – To nominate a representative for the Cumbria Constabulary Neighbourhood Policing Pledge.
13. **Finance** – To approve payments as detailed in the RFO report.
14. **Highways** – To report any highways matters.
15. **Progress list** – To review progress with ongoing actions.
16. **Correspondence** – To acknowledge correspondence received as listed in the correspondence register including the monthly police report.
17. **Date and Time of Next Meeting** – The next Parish Council meeting will be held on 21st May 2025, 7.30 p.m. at Melmerby Village Hall.

All parish council meetings are open to the public.