

MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

22nd November 2023

You are hereby summoned to attend the Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall on **Wednesday 29th November 2023 at 7.30pm.**

Claire Rankin
Parish Clerk

AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign the minutes of the Ordinary Parish Council Meeting on 27th September 2023.
4. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Westmorland and Furness Council** – To receive an update report from the Westmorland and Furness councillors including progress on their 20 mph policy review.
7. **Parking charges at Langwathby station** – To report on recent changes to the parking at Langwathby station.
8. **Emergency Plan** – To approve the updated Melmerby Emergency Plan and the current volunteers.
9. **Secondary School bus route** – To receive an update on the revised secondary school bus route.
10. **Highways** – To report any highways matters.
11. **Planning** – To consider the planning applications:
 - a) 23/0628- Broadmeadows – Proposed agricultural building for calves and milking.
12. **Draft budget 2024/25** – To approve the draft budget for 2024/25.
13. **Finance** – To approve payments as detailed in the RFO report.
14. **Correspondence** – To acknowledge correspondence received as listed in the correspondence register.
15. **Matters in hand** - To note matters in hand including AONB information board, bus shelter maintenance and removal of redundant telegraph poles.
16. **Date and Time of Next Meeting** – The next meeting will be held on 24th January 2024, 7.30 p.m. at Melmerby Village Hall.

All parish council meetings are open to the public.