

MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

21st July 2023

You are hereby summoned to attend an extraordinary meeting of Melmerby Parish Council which will be held at Melmerby Village Hall on **Friday 28th July 2023 at 7.30pm.**

Claire Rankin
Interim Parish Clerk

AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
4. **Parish Clerk Recruitment** –
 - a) To receive the feedback from the recruitment process
 - b) To consider the appointment of a new Parish Clerk
 - c) To agree terms and conditions
5. **Village Hall Committee representative** – To agree the Parish Council representative on the Melmerby Village Hall Committee.
6. **Date and Time of Next Meeting** – The next meeting of Melmerby Parish Council will be held on 27th September, 7.30 p.m. at Melmerby Village Hall.

All parish council meetings are open to the public.