

MELMERBY PARISH COUNCIL

Parish Clerk: Mrs Lisa Beken
2 Folly Brow, Armathwaite, Carlisle, CA4 9SN
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17th May 2021

You are hereby summoned to attend the Annual Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on Friday **25th May 2021 at 7.30pm.**



Mrs Lisa Beken

Members of the press and public are welcome to attend this meeting, however due to covid-19 restrictions, attendance will be limited to six members of the public. Anyone wishing to attend will need to pre-register with the Parish Clerk.

AGENDA

1. **Election of Chair** – To elect a Chair of the Parish Council for 2021/22.
2. **Election of Vice-Chair** – To elect a Vice-Chair of the Parish Council for 2021/22.
3. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
4. **Annual Accounts** - To approve the Annual Accounts for 2021/22.
5. **Policies and Documents** – To approve any changes required to Council policies and documents.
6. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
7. **Minutes** - To authorize the Chair to sign minutes of the Ordinary Council Meeting held on 23rd March 2021 and the Extraordinary Council Meeting held on 7th May 2021, as previously circulated.
8. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
9. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak. All public participation will be by prior arrangement with the Clerk, at the Chair's discretion.
10. **Cumbria County Council Report** - To receive relevant updates from County Councillor Claire Driver.
11. **Eden District Council Report** – To receive relevant updates from Eden District Council.
12. **Appleby Fair** – To receive a report form Cumbria Police and Eden District Council regarding the upcoming fair.
13. **Local concerns** – To consider any actions required arising from items raised at the Annual Parish Meeting.
14. **Parish Projects** – To receive an update on grant applications.
15. **Bus Shelter** – To consider request from a resident.
16. **Planning Decision Notices** - To acknowledge the following planning decision notices in the Parish:
 - a. 21/0256 Melmerby Mill Caravan Park, Melmerby, CA10 1HA. Erection of a portal frame roof over an existing silage pit. **GRANTED**
17. **Highways Matters** – To consider any matters related to Highways.
18. **Correspondence** - – To acknowledge correspondence received as listed in the correspondence register.
19. **Date and Time of Next Meeting** – Tuesday 27th July 2021 at 7.30pm at Melmerby Village Hall.

All Parish meetings are open to the public.