

# MELMERBY PARISH COUNCIL

Parish Clerk: Mrs Lisa Beken  
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March 9<sup>th</sup> 2022

You are hereby summoned to attend an Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on Tuesday 22<sup>nd</sup> March 2022 at 7.30pm.



Mrs Lisa Beken

## AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorize the Chair to sign minutes of the Ordinary Parish Council Meeting held on 19<sup>th</sup> January 2022 as previously circulated.
4. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak. All public participation will be by prior arrangement with the Clerk, at the Chair's discretion.
6. **Cumbria County Council Report** - To receive relevant updates from County Councillor Claire Driver.
7. **Eden District Council Report** – To receive relevant updates from District Councillor Raymond Briggs.
8. **Public meeting** – To receive any updates following the public meeting in February.
9. **Traffic calming measures** - To consider actions related to traffic calming measures.
10. **Speedwatch Group** - To consider establishing a Speedwatch Group in the Parish.
11. **Highways** – To consider the following matters related to highways;
  - a. Flooding on the road into the village near Town Foot Farm.
  - b. Water run-off from the Melmerby to Ousby road opposite Scar View.
  - c. Surface damage to A686 heading east into the village on bends just before the 30mph sign.
  - d. Sloping on the footpath on the bridge near the pub.
  - e. Request for no parking sign on the bridge.
  - f. Blocked drain outside public house.
  - g. Request from resident regarding highway mirror, at junction of A686 and Gamblesby road.
  - h. Any other highways matters.
12. **Parish Projects** – To receive an update on Parish Projects.
13. **Damage to bench** – To receive an update on the repair to the bench.
14. **Grant request** – To consider a grant request from the Fellrunner Bus Service.
15. **Litter bin** – To consider issues related to litter bins.

16. **Appleby Fair** – To consider any actions related to the upcoming Appleby Fair in June.
17. **Planning update** – To inform the Council that planning application 21/1052 at 6 Bridge Terrace has been withdrawn.
18. **Planning Applications** – To consider comments on planning applications in the Parish received since the last meeting of the Parish Council:
  - a. 22/0149 Melmerby Mill, Melmerby. Construct a steel portal frame roof over an existing silage pit.
19. **Hartside Café** - To consider a response to planning application 22/0071 to rebuild Hartside Café, located in Glassonby Parish.
20. **Website renewal** – To consider the Parish Council’s website arrangements.
21. **Clerk’s Salary** – To consider the NALC pay scale update.
22. **Accounts and Finance** –
  - a. To agree the Parish Council’s insurance provider for 2022/23.
  - b. To approve payments as detailed in RFO report.
23. **Correspondence** – To acknowledge correspondence received.
24. **Date of the Annual Parish Meeting** – Tuesday May 24<sup>th</sup> 2022 at 7pm.
25. **Date and Time of Annual Parish Council Meeting** – Tuesday May 24<sup>th</sup> 2022 at 7.30pm.