

MELMERBY PARISH COUNCIL

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Monday 18th May 2020

To the Members of Melmerby Parish Council

The May meeting in Melmerby Village Hall has been cancelled and will now be conducted remotely amongst Councillors with an opportunity for Parishioners to contribute.

You are summoned to participate in a meeting of the Parish Council, to be held remotely, commencing from 7.30pm on Tuesday 26th May 2020.



John Fleming
Parish Clerk

Agenda

- 1 Minutes**
To authorise the Chairman to sign the minutes of the Council Meeting of the Tuesday 24th March 2020, as a true record.
- 2 Declarations of Interest**
To receive declarations of interest, by members of the Council, in respect of items on this agenda.
- 3 Public Participation / Open session**
The Chairman invites members of the public to make representations on any item on this agenda or to bring matters to the attention of the Council for consideration and for inclusion, in a future agenda

Should any Parishioner wish to raise an issue, please either phone or E Mail the Parish Clerk on 07768 468 634 or E Mail melmerbypc@gmail.com, by 12 noon on Tuesday 26th May. The Clerk will notify Councillors of any comments on Tuesday afternoon, so Councillor have an opportunity to address any issues raised. If appropriate, a matter raised, can be added to a future agenda.

- 4 Planning**
- 4.1 Planning Appeal Decision - Nutwood. APP/H0928/W/3239535 – Ref 19/0101**
- 4.2 Planning Application –**
20/0270 – Lower Todhills Pole barn, Lower Todhills. Melmerby.
 Replacement dwelling on the site of a pole barn, including associated parking, vehicular and pedestrian access, storage, landscaping and habitat features –

5 District Councillors Report

6 County Councillors Report

7 Finance (Inc. Vat)

	Year End	Interim
	31/3/2020	16/5/2020
	£	£
7.1 To note the following balances as at:-		
Barclay Currant Account	446.50	548.64
Barclay Saving Account	<u>5959.03</u>	<u>9959.03</u>
Total assets	<u>6405.53</u>	<u>10507.67</u>
7.2 Presentation of the 31th March 2020 Year End Accounts – Audited See website		
7.3 To Approve the Annual Governance and Accountability Return 2019 2020 See website		
7.4 Presentation of Interim Accounts from 31st March 2020 – 26th May 2020 See website		
7.5 To Ratify the following accounts		
7.4.1 Clerks Salary – March and April 2020	449.36	
7.4.2 Office Provision – March and April	30.00	
7.4.3 Defibrillator Road Signs – Cumbria County Council	112.80	
7.4.4 Cumbria Payrole Service Oct/Nov/Dec 2019	43.20	
7.4.5 Cumbria Payrole Service Jan/Feb/March 2020	43.20	
7.4.6 Zurich Insurance 1/4/2020 – 31/3/2021	331.18	
7.4.7 Melmerby Village Hall, Room Hire – 1/5/19 – 30/4/20	100.00	
7.6 To Approve the Following Accounts for Payment		
7.6.1 Internal Auditor Fee	40.00	
7.7 To Report Receipts		
7.6.1 Precept	4750.00	
7.6.2 Council Reduction Scheme	23.00	
7.8 Transfers – Savings Account to Current Account	500.00	
Current Account to Savings Account	4000.00	

7.9 Online Banking Authorisation 2020/2021

8 Highways and Land Matters

- 8.1 Vehicle Speeding Through the Village –**
The matter is in hand with the Police
- 8.2 Junction White Lining –**
In hand with contractors, will be actioned when conditions permit.
- 8.3 Bridge Terrace Road Surfacing -**
Subsequent remedial drainage issue – Reported to Highways.

- 8.4 **Bus Shelter Refurbishment** – The matter is on hold and work will be completed when conditions permit.
- 8.5 **Dog Fouling in the Parish** – Concerns had been raised over this issue.
- 8.6 **Defibrillator Kiosk** – To arrange a schedule to carry out the refurbishment.
- 8.7 **Litter Problems in the Parish** – Concerns had been raised over this issue.

9 Corona Virus Issues

- 9.1 **To Report Any Corona Virus Regulation Issues**
- 9.2 **Community Support**

10 Schedule of Correspondence, Notices and Publications

To note items of correspondence received since the last meeting.

10.1 Covi Communications – 19 - Since the 24th March Meeting approximately 40 Covid – 19 – E Mails, on this subject, have been forward to Councillors. (Too many to itemise.)

10.2 Eden District Council adopted the Housing Supplementary Planning Document (SPD).

10.3 Cumbria In Bloom Revised Action Plan.

10.4 20/0270 – Lower Todhills Pole barn, Lower Todhills. Melmerby.

10.4.1 Parishioner – Concern over development, especially regarding access.

10.4.2 Correspondence from Applicant.

11 Covid – 19 Delegation of Powers.

In order to conform to the Government Covid – 19 emergency regulations, it is recommended and proposed that during the current restrictions and until Parish Council meetings can be held, with all Councillors and members of the public present, in a meeting held in a village hall, powers are delegated to the Parish Clerk and Chair to make decisions on behalf of the Council, where necessary and appropriate.(Following discussion with Councillors) Any such decision made being subsequently minuted and reported at any future ‘Remote’ meeting or normal formal meeting.

12 Councillor Matters

An opportunity for Councilors to raise issues on behalf of residents.

Note: no decisions can be made on these matters, but they may be placed on a future agenda of the Council

13 Annual Parish Meeting Arrangements –

Following government advice on the current Coronavirus (COVID-19) outbreak and under new legislation*which came into force on 4 April 2020 Melmerby Parish Council has **cancelled the Annual Parish Meeting and the Annual General Meeting of the Council** scheduled for May 2020. Under Regulation 4 of the new regulations, appointments continue. Therefore, the **current 2019/20 Council structure will remain** until an annual meeting of the Council is held (possibly next year).

14 Dates and Venues of Future Meetings

Due to the Government Covid – 19 restrictions as of 23/3/20, all the future meetings planned in the Village Halls, are cancelled, with Council business being conducted remotely, in a similar format to this meeting in the interim. until further notice. The Chair and Clerk requesting Delegated Powers for use, as required, should it be necessary, in conducting Council business.

The minutes of this and any further meetings, held in this manner, will be formally ratified when all Councillors and members of the public are present, in a future meeting when held normally, in a village hall, when restrictions are lifted.