

MELMERBY PARISH COUNCIL

Parish Clerk: Mrs Lisa Beken
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January 12th 2022

You are hereby summoned to attend an Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on Wednesday 19th January 2022 at 7.30pm.



Mrs Lisa Beken

AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorize the Chair to sign minutes of the Ordinary Parish Council Meeting held on 23rd November 2021 as previously circulated.
4. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak. All public participation will be by prior arrangement with the Clerk, at the Chair's discretion.
6. **Cumbria County Council Report** - To receive relevant updates from County Councillor Claire Driver.
7. **Eden District Council Report** – To receive relevant updates from District Councillor Raymond Briggs.
8. **Highways** – To consider the following matters related to highways;
 - a. Flooding on the road into the village near Town Foot Farm/
 - b. Water run-off from the Melmerby to Ousby road opposite Scar View.
 - c. Surface damage to A686 heading east into the village on bends just before the 30mph sign.
 - d. Sloping on the footpath on the bridge near the pub.
 - e. Request for no parking sign on the bridge.
 - f. Speeding issues.
 - g. Any other highways matters.
9. **Parish Projects** – To receive an update on current projects and consider future actions.
10. **Damage to bench** – To receive an update on the repair to the bench.
11. **Grant request** – To consider a grant request from the Fellrunner Bus Service.
12. **Heritage Assets** – To raise awareness of a current project to list heritage assets in Cumbria.
13. **Queen's Jubilee** – To consider any actions for the Queen's Jubilee.
14. **Planning Protocol** – To agree the process for delivery of the protocol to residents.

15. **Planning Decision Notices** – To acknowledge planning decision notices received since the last meeting of the Parish Council;
 - a. 21/0864 3 Maiden Way Close. Melmerby. Penrith. Retrospective addition of trellis to garden fence. **GRANTED**
16. **Planning Applications** – To consider comments on planning applications in the Parish received since the last meeting of the Parish Council:
 - a. 21/1052 6 Bridge Terrace, Melmerby, Penrith, CA10 1HL. Proposed second floor extension to existing dwelling.
17. **Accounts and Finance** – To approve payments as detailed in RFO report.
18. **Communications** – To agree the Parish Council’s ongoing contribution to the Memo Newsletter.
19. **Correspondence** – To acknowledge correspondence received.
20. **Date and Time of Next Meeting** – Tuesday March 22nd, 2022.