

MELMERBY PARISH COUNCIL

Parish Clerk: Mrs Lisa Beken
2 Folly Brow, Armathwaite, Carlisle, CA4 9SN
Tel: 07522 939 696
Email: melmerbypc@gmail.com

18th January 2021

You are hereby summoned to attend an Ordinary Meeting of Melmerby Parish Council which will be held remotely via Zoom, on Tuesday 26th of January 2021 at 7.30pm.



Mrs Lisa Beken

Members of the public are welcome to attend this meeting either by video link through the Zoom website or via telephone. Meeting link: <https://us02web.zoom.us/j/81572901885> Meeting ID: 815 7290 1885

AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorize the Chair to sign minutes of the Ordinary Council Meeting held on 24th November 2020, as previously circulated.
4. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak. All public participation will be by prior arrangement with the Clerk, at the Chair’s discretion.
6. **Cumbria County Council Report** - To receive relevant updates from County Councillor Claire Driver.
7. **Eden District Council Report** – To receive relevant updates from Eden District Councillor Douglas Banks.
8. **Code of Conduct** - To consider issues arising with regard to Code of Conduct complaints.
9. **Financial Matters;**
 - a. **Payment of accounts** - To authorize the payment of accounts as per the payment schedule.
 - b. **Banking mandate** – To agree signatories to the Parish Council bank account.
 - c. **Administration costs** – To agree administration costs.
10. **Highways;**
 - a. Speed indicators – To discuss potential options for speed indicators provision.
 - b. Gritter routes – To discuss request to extend gritter routes.
 - c. Any other highways matter arising.
11. **Footpaths** – To receive an update on Cumbria Highways planned works to replace missing fingerpost signs.
12. **Planning** – To consider comments on the following planning application in the Parish:
 - a. 20/0976 – New House Farm, Melmerby, CA10 1HN. Erection of agricultural growing structure to replace barn.
13. **Village Green Picnic Tables** – To acknowledge that this issue is ongoing.
14. **Football Goalposts, Green Seat and Noticeboards** – To consider proposals for replacement or refurbishment, and to discuss potential grant funding for such.
15. **Amendments to Standing Order** – To approve amendments to Standing Orders due to covid-19 legislation.
16. **Correspondence** – To acknowledge correspondence received as listed in the correspondence register.
17. **Date and Time of Next Meeting** – Tuesday 30th March 2021 at 7.30pm, via Zoom.

All Parish meetings are open to the public.

MELMERBY PARISH COUNCIL

Financial Officer's Report January 2021

Bank Balances

Balances at 31st December 2020:

Community Account	£205.55
Savings Account	£8,854.30
Total	£9,059.85

Receipts

Monies received at 19th January 2021:

None	
Total	£0.00

Cash Book Balance

Cash Book Balance at 19th January 2021	£9,059.85
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Payment Schedule

VN	Chq No.	Payee	Budget Heading	Amount
27	DPC	L Nicholson	Staffing	£588.98
28	DPC	L Beken	Administration	£30.00
29	DPC	L Beken	Staffing	£461.50
30	DPC	Hesket Parish Council	Meetings	£3.92
		Total		£1,084.40

Balance Transfers

Savings Account to Community Account	£1,084.40
Total	£1,084.40

Projected Cashbook Balance

Estimated Cashbook Balance at 27 th January 2020	£7,975.45
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Approved as DPC payments - Minute Number	
Date	

MELMERBY PARISH COUNCIL

Correspondence Register – January 2021

Date	Content	Format	Action
Cumbria County Council			
23/12	Update from Health Protection Board	Email	
4/1	Vaccine Programme Update	Email	Forwarded to Councillors
7/1	Patient and Vaccination Transport Options	Email	Forwarded to Councillors
8/1	Update from Health Protection Board	Email	Forwarded to Councillors
9/1	Weather Warning	Email	Forwarded to Councillors
18/1	Volunteering during lockdown	Email	Forwarded to Councillors
18/1	Update from Health Protection Board	Email	Forwarded to Councillors
Eden District Council			
Throughout the period, Eden District Council provided regular covid-19 email updates from local and national bodies.			
9/12	Draft Housing Strategy	Email	
20/12	Strategic Housing and Economic Needs Assessment	Email	
15/1	Parish Precept request	Email	Clerk submitted
CALC			
Throughout the period, CALC provided regular covid-19 email updates from local and national bodies.			
2/12	NALC legal position regarding Parish Polls	Email	
4/12	Standards Matter Public Consultation reminder	Email	
7/12	Update of Local Government reorganisation	Email	
16/12	Legal Topic Notice – Easements over common land	Email	
17/12	Cumbria Arts and Culture Network Newsletter	Email	
4/1	Covid Information Pack	Email	Forwarded to Councillors
7/1	Funeral Guidance Update	Email	Forwarded to Councillors
11/1	NALC Legal Update	Email	
11/1	Local Government Reform	Email	Forwarded to Councillors
15/1	Update from the NHS in north Cumbria	Email	Forwarded to Councillors
Other			
4/12	Census request for information	Email	Clerk completed and returned
20/12	Fellrunner Service letter of thanks	Email	
18/1	Resident regarding picnic benches on Village Green	Email	Carried over to March meeting
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