

# MELMERBY PARISH COUNCIL

Parish Clerk: Mrs Lisa Beken  
2 Folly Brow, Armathwaite, Carlisle, CA4 9SN  
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April 25<sup>th</sup> 2022

You are hereby summoned to attend an Extraordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on Wednesday 4<sup>th</sup> May at 7.30pm.



Mrs Lisa Beken

## AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
4. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak. All public participation will be by prior arrangement with the Clerk, at the Chair's discretion.
5. **Clerk resignation** - To confirm the resignation of the Parish Clerk and discuss process to recruit a new clerk.
6. **Planning Applications** – To consider comments on planning applications in the Parish received since the last meeting of the Parish Council:
  - a. 22/0238 – Helm Bar, Melmerby, Penrith, CA10 1HF – Two story side extension
7. **Accounts and Finance** –
  - a. To approve the annual accounts for 2021-2022.
  - b. To approve payments as detailed in RFO report.
8. **Date and Time of Annual Parish Council Meeting** – Tuesday May 24<sup>th</sup> 2022 at 7.30pm.