

MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

11th July 2023

You are hereby summoned to attend the Parish Clerk Recruitment Committee meeting of Melmerby Parish Council which will be held at Melmerby Village Hall (small meeting room), on **Monday 17th July 2023 at 7.30pm.**

Claire Rankin
Interim Parish Clerk

AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
4. **Parish Clerk Recruitment** – To consider the applications received for the post of Parish Clerk and carry out the shortlisting process.
5. **Date and Time of Next Meeting** – There will be an extraordinary Parish Council meeting held on Friday 21st July 2023 to consider the appointment of the Parish Clerk.

All parish council meetings are open to the public.