

# MELMERBY PARISH COUNCIL

Interim Parish Clerk: Claire Rankin  
Email: melmerbypc@gmail.com

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You are hereby summoned to attend an Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on Wednesday 25<sup>th</sup> January 2023 at 7.30pm.



Claire Rankin

Interim Parish Clerk

1. **Apologies for Absence** - To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign minutes of the Ordinary Parish Council Meeting held on 14<sup>th</sup> December 2022 and the Extraordinary Parish Council Meeting held 11<sup>th</sup> January 2023 as previously circulated.
4. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)** – To decide whether there are any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Parish Precept 2023/24** – To approve the submission of the Parish Precept to Eden District Council for 2023/24.
7. **Westmorland and Furness Council** – To receive an update on council tax levels under the new authority.
8. **Training** - To provide an update on training for parish councillors and parish clerks.
9. **Parish Projects** – To receive an update on Parish Projects specifically the noticeboard and goalposts.
10. **Melmerby Emergency Plan** – To receive an update on the Melmerby Emergency Plan in conjunction with other local organisations.
11. **Accounts and Finance** – To approve payments as detailed in RFO report.
12. **Correspondence** – To acknowledge correspondence received.
13. **Date of the next Parish Council Meeting – 22<sup>nd</sup> March 2023 at Melmerby Village Hall, 7.30 p.m.**  
This meeting will be preceded by the Annual Parish Meeting also on 22<sup>nd</sup> March 2023 at Melmerby Village Hall, 7 p.m.