

MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

20th September 2023

You are hereby summoned to attend the Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall on **Wednesday 27th September 2023 at 7.30pm**.

Claire Rankin
Interim Parish Clerk

AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign the minutes of the Parish Clerk Recruitment Committee Meeting on 17th July 2023 and the Extraordinary Parish Council Meeting held on 28th July 2023 and to authorise the Vice Chair to sign the minutes of the Ordinary Parish Council Meeting on 12th July 2023.
4. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Westmorland and Furness Council** – To receive an update report from the Westmorland and Furness councillors.
7. **20 mph speed limit** - To consider proposals for a 20 mph speed limit in Melmerby.
8. **Melmerby Play Area** – To consider the Melmerby Play Area proposals including accepting the equipment and associated insurance and maintenance responsibilities.
9. **B4RN update** – To receive an update on the B4RN project.
10. **Emergency Plan** - To recruit village volunteers.
11. **Secondary School bus route** – To contact school transport regarding the amended school bus route.
12. **Highways** – To report ongoing issues with surface water from Gale Hall lanning.
13. **Planning** – To consider the planning applications:
 - a) 23/0490 – Woodland at Melmerby Hall, Melmerby - Siting of 2 accessible elevated glamping pods including associated operations.
 - b) 23/0279, Green Holme Melmerby, Convert and extend outbuildings to form kitchen and cloakroom extension to dwelling.
14. **Finance** – To approve payments as detailed in the RFO report.
15. **Correspondence** – To acknowledge correspondence received as listed in the correspondence register.
16. **Matters in hand** - To note matters in hand including AONB information board, bus shelter maintenance and removal of redundant telegraph poles.
17. **Date and Time of Next Meeting** – The next meeting will be held on 29th November 2023, 7.30 p.m. at Melmerby Village Hall

All parish council meetings are open to the public.