

MELMERBY PARISH COUNCIL

Interim Parish Clerk: Claire Rankin
Email: melmerbypc@gmail.com

You are hereby summoned to attend an Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on Wednesday 19th October 2022 at 7.30pm.



Claire Rankin

Interim Parish Clerk

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign minutes of the Extraordinary Parish Council Meeting held on 8th July 2022 as previously circulated.
4. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Cumbria County Council Report** - To receive relevant updates from County Councillor Claire Driver.
7. **Eden District Council Report** – To receive relevant updates from District Councillor Raymond Briggs.
8. **Highways** – To consider the following matters related to highways;
 - a. Request from a resident for a mirror at the end of the Gamblesby road junction.
 - b. To receive an update on the speed limit review.
 - c. Any other highways matters.
9. **Parish Projects** – To receive an update on Parish Projects specifically the noticeboard and goalposts.
10. **Bus Shelter** – To formulate a plan to clean and re-stain the bus shelter.
11. **Parish Information Board** – To consider an offer from the North Pennines AONB for an information board in the village.
12. **Melmerby Emergency Plan** – To discuss the updating of the Melmerby Emergency Plan in conjunction with other local organisations.
13. **Policy Review** - To set up a working party to check and update the Parish Council policies and report back to the January Parish Council meeting.
14. **Memo** – To approve the submission of brief minutes of the Parish Council meeting minutes for inclusion in the Memo.
15. **Accounts and Finance** –
 - a. To approve payments as detailed in RFO report.
 - b. To approve the interim Parish Clerk to make online payments for scheduled expenditure.
16. **Correspondence** – To acknowledge correspondence received.
17. **Date of the next Parish Council Meeting** – 14th December 2022, 7.30 p.m.

All Parish Council meetings are open to the public.