

MELMERBY PARISH COUNCIL

Parish Clerk: Lindsay Nicholson

Tel: 07855 832 174

Email: melmerbypc@gmail.com

16th of November 2020

MELMERBY PARISH COUNCIL MEETING 24TH OF NOVEMBER 2020

To: Members of the Council

You are hereby summonsed to attend a meeting of Melmerby Parish Council which will be held via Zoom Virtual Meeting, on Tuesday 24th of November 2020 at 7.30pm.

Members of the public are welcome to attend this meeting either by video link through the Zoom website or via telephone. [Meeting ID: 828 4378 1102 Password: 734655](#)

AGENDA

1	Apologies for Absence To receive and accept apologies and note the reasons for absence
2	Declarations of Interest and Requests for Dispensation 2.1 To declare any personal interests in items on the agenda and their nature 2.2 To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) 2.3 To make any requests for dispensation
3	Minutes of the Last Meeting of Melmerby Parish Council To authorise the Chairman to sign, as a correct record, <ul style="list-style-type: none">The minutes of the Parish Council Meeting held on Tuesday 29th of September of 2020 (circulated prior to the meeting).
4	Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any agenda items which require consideration for the exclusion of the press and public.
5	Public Participation To receive previously notified written public questions – Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the Monday preceding the meeting. Your request should outline the question you will be raising. This is at the Chairman's discretion and no decisions can be made on items brought to the attention of Melmerby Parish Council under this item.
6	District & County Councillor Representation To receive reports on issues relevant to the Parish 6.1 Cumbria County Councillor Claire Driver 6.2 District Councillor Douglas Banks

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7	Melmerby Tea Rooms and Shop To give a vote of thanks to the current owners for opening and running Melmerby Tea Rooms & Shop and to wish them well for the future.												
9	Financial Matters 9.1 To approve the accounts for payment listed in the table below; <table border="1"><thead><tr><th>Payee</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>Heartbeat Trust</td><td>Defibrillator</td><td>£151.20</td></tr><tr><td>PKF</td><td>External Audit</td><td>£240.00</td></tr><tr><td>Fellrunner Bus</td><td>Grant towards running costs</td><td>£60.00</td></tr></tbody></table>	Payee	Description	Amount	Heartbeat Trust	Defibrillator	£151.20	PKF	External Audit	£240.00	Fellrunner Bus	Grant towards running costs	£60.00
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Heartbeat Trust	Defibrillator	£151.20											
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Fellrunner Bus	Grant towards running costs	£60.00											
10	Budget for 2021/22 To consider and approve the budget for next financial year (circulated prior to meeting)												
11	Highways 11.1 Pot Hole on the road to the sewerage works 11.2 Overfilling of Grit Bins 11.3 Water running down Gale Hall Loaning and associated pot holes 11.4 Leaves on Highway on the approach to Melmerby Hall 11.5 Speed Indicator Devices												
12	Footpaths 12.1 To receive an update on the missing fingerpost signs												
13	Dog Fouling To receive an update about action regarding dog fouling in the parish												
14	Village Green Picnic Tables To be deferred to the next meeting												
15	Football Goalposts and Green Seat To be deferred to the next meeting												
16	Appointment of Parish Clerk 16.1 To report the feedback of the recruitment process. 16.2 To consider the appointment of a new Parish Clerk 16.3 To agree terms and conditions												
17	Date and Time of Next Meeting The next meeting is scheduled to be held on Tuesday the 26 th of January 2021 at 7.30pm. Meeting to be held via Zoom virtual meeting.												

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