

# MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

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21<sup>st</sup> March 2024

You are hereby summoned to attend the Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall on **Wednesday 27<sup>th</sup> March 2024 following the Annual Parish Meeting**

Claire Rankin  
Parish Clerk

## AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Vice-Chair to sign the minutes of the Ordinary Parish Council Meeting on 24<sup>th</sup> January 2024 and Chair to sign the minutes of the Extraordinary Parish Council Meeting on 22<sup>nd</sup> February 2024.
4. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Westmorland and Furness Council** – To receive an update report from the Westmorland and Furness councillors.
7. **King's Portrait** – To decide whether the Parish Council would like a portrait of King Charles (free of charge) and if so, where it would be situated.
8. **Information Board** – To receive an update regarding the AONB (National Landscapes) information board and timescales for installation.
9. **Appleby Fair** – To receive an update on the Appleby Fair from Cumbria Police.
10. **B4RN** – To consider being the accountable body for community contributions under the B4RN scheme.
11. **Defibrillator Update** – To receive an update on the village defibrillator.
12. **Highways** – To report any highways matters.
13. **Finance** – To approve payments as detailed in the RFO report.
14. **Correspondence** – To acknowledge correspondence received as listed in the correspondence register.
15. **Date and Time of Next Meeting** – The schedule of Parish Council meetings for 2024/25 will be 21<sup>st</sup> May 2024 (which will be the Parish Council AGM), 17<sup>th</sup> July 2024, 25<sup>th</sup> September 2024, 27<sup>th</sup> November 2024, 22<sup>nd</sup> January 2025 and 26<sup>th</sup> March 2025 (which will follow the Annual Parish Meeting). All meetings will be held at Melmerby Village Hall at 7.30 p.m.

**All parish council meetings are open to the public.**