

MELMERBY PARISH COUNCIL

Interim Parish Clerk: Claire Rankin
Email: melmerbypc@gmail.com

You are hereby summoned to attend an Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on Wednesday 22nd March 2023 at 7.30pm.

Claire Rankin

Interim Parish Clerk

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign minutes of the Ordinary Parish Council Meeting held on 25th January 2023 and the Extraordinary Parish Council Meeting held 20th February 2023 as previously circulated.
4. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)** – To decide whether there are any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Planning** – To consider comments on planning applications received since the last meeting of the Parish Council:
 - a) 23/0028 – Creation of a track – Land at Bowstrings Wood, Melmerby.
 - b) 23/0055 - Change of use from holiday let accommodation with wellbeing centre, to a mixed use of community support facility and holistic retreat with therapeutic centre (Sui Generis) – Ravenstone Manor, Melmerby.
7. **Training** - To receive feedback from the CALC Effective Councillor training session on 20th March.
8. **Parish Projects** – To report on completion of the projects and to approve disposal of the old materials.
9. **Highways** – To consider the following matters related to highways:
 - a) Pot holes Gale Hall Lonning
10. **Accounts and Finance** – To approve payments as detailed in RFO report.
11. **Correspondence** – To acknowledge correspondence received.
12. **Date of the next Parish Council Meeting – 10th May 2023, 7.30 p.m. at Melmerby Village Hall. This will be the Annual General Meeting for Melmerby Parish Council.**