

MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

You are hereby summoned to attend the Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on **Wednesday 28th January 2026 at 7.30pm.**

Claire Rankin
Parish Clerk
19th January 2026

AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign the minutes of the Ordinary Parish Council Meeting held on 26th November 2025.
4. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Westmorland and Furness Council Report** - To receive relevant updates from Westmorland and Furness Council.
7. **Playground Project** – To approve the Biodiversity Net Gain (BNG) report and the submission of the planning application.
8. **Precept 2026/27** – To approve the precept submission to WaFC.
9. **North Pennine National Landscape**- To consider the National Landscape Management Plan consultation and to note the erection of new signage in Melmerby.
10. **Assertion 10 regulations** – To approve the ‘MOT’ of the Parish Council website and the email address changes.
11. **Housing Needs Survey** – To consider the findings of the Housing Needs Survey carried out by the Alston and Fellside Place Action Group.
12. **Highways** – To consider any matters related to Highways.
13. **Progress list** - To review the ongoing projects.
14. **Finance** – To approve payments as detailed in the RFO report.
15. **Correspondence** – To acknowledge correspondence received as listed in the correspondence register.
16. **Date and Time of Next Meeting** – The next meeting will take place following the Annual Parish Meeting on 25th March 2026. The Annual Parish Meeting will take place at 7.30 p.m. at Melmerby Village Hall.

All parish council meetings are open to the public.