

# MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

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16<sup>th</sup> January 2025

You are hereby summoned to attend the Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall on **Wednesday 22<sup>nd</sup> January 2025 at 7.30 p.m.**

Claire Rankin  
Parish Clerk

## AGENDA

1. **Apologies for absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign the minutes of the Ordinary Parish Council meeting held on 27<sup>th</sup> November 2024.
4. **Exclusion of press and public (Public Bodies Admission to Meetings Act 1960)** – To decide whether there are any agenda items which require consideration for the exclusion of the press and public.
5. **Public participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Westmorland and Furness Council** – To receive an update report from the Westmorland and Furness councillors.
7. **20 mph speed limit** – To report the recent Westmorland and Furness Council response.
8. **Street Lighting** – To acknowledge the new draft lighting policy from Westmorland and Furness Council and seek clarification on the impact on Melmerby.
9. **Appleby Horse Fair** – To seek agreement to invite all interested parties to the Annual Parish Meeting on 26<sup>th</sup> March 2025 to discuss arrangements for the 2025 Horse Fair.
10. **Clerks Forum Update** – To form a working party to discuss the issues raised at the Clerk's Forum.
11. **Finance** – To approve payments as detailed in the RFO report.
12. **Highways** – To report any highways matters.
13. **Progress list** – To review progress with ongoing actions.
14. **Correspondence** – To acknowledge correspondence received as listed in the correspondence register including the monthly police report.
15. **Date and Time of Next Meeting** – The next Parish Council meeting will be held on 26<sup>th</sup> March 2025 at Melmerby Village Hall at 7.30 p.m.

It is also proposed to hold an additional Ordinary Parish Council meeting in April each year to consider the audited accounts in order to discuss the AGAR submission at the Ordinary Parish Council meeting in May and meet the June AGAR deadline.

**All parish council meetings are open to the public.**