

MELMERBY PARISH COUNCIL

Interim Parish Clerk: Claire Rankin
Email: melmerbypc@gmail.com

You are hereby summoned to attend an Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on Wednesday 14th December 2022 at 7.30pm.



Claire Rankin

Interim Parish Clerk

1. **Apologies for Absence** - To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorise the Chair to sign minutes of the Ordinary Parish Council Meeting held on 19th October 2022 as previously circulated.
4. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)** – To decide whether there are any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
6. **Cumbria County Council Report** - To receive relevant updates from County Councillor Claire Driver.
7. **Eden District Council Report** – To receive relevant updates from District Councillor Raymond Briggs.
8. **Planning Applications** – To consider comments on planning applications received since the last meeting of the Parish Council:
 - a) 22/0908 – Scar View Bungalow, Melmerby – New porch to front and replacement garage.
9. **Training** - To provide an update on training for parish councillors and parish clerks.
10. **Highways** – To consider the following matters related to highways;
 - a. Re-siting of the AONB road sign.
 - b. Update on the Speed Limit Review.
 - c. Any other highways matters.
11. **Parish Projects** – To receive an update on Parish Projects specifically the noticeboard and goalposts.
12. **Defibrillator** – To acknowledge the ongoing maintenance which has been completed.
13. **Cost of Living Crisis** - To acknowledge support from agencies to address the Cost of Living Crisis and consider actions for the Parish Council.
14. **Melmerby Emergency Plan** – To receive an update on the Melmerby Emergency Plan in conjunction with other local organisations.
15. **Accounts and Finance** –
 - a. To approve the budget for the year 2023/24.
 - b. To approve payments as detailed in RFO report.
 - c. To note the approved NALC paycales review and implement the appropriate backpay for the Clerk's salary.

16. **Correspondence** – To acknowledge correspondence received.
17. **Date of the next Parish Council Meeting** – 25th January 2023, 7.30 p.m.