

MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

You are hereby summoned to attend the Annual Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on **Tuesday 21st May 2024 at 7.30pm.**

Claire Rankin
Parish Clerk
15th May 2024

AGENDA

1. **Election of Chair** – To elect a Chair of the Parish Council for 2024/25.
2. **Election of Vice-Chair** – To elect a Vice-Chair of the Parish Council for 2024/25.
3. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
4. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
5. **Minutes** - To authorise the Chair to sign minutes of the Ordinary Council Meeting held on 27th March 2024.
6. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
7. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
8. **Annual Accounts** - To approve the Annual Accounts for 2023/24.
9. **Audit** – To approve Chris Dent to undertake the annual audit of the Parish Council accounts and to approve the submission of the audited accounts to AGAR.
10. **Westmorland and Furness Council Report** - To receive relevant updates from Westmorland and Furness Council.
11. **Information board** - To report the installation of the information board.
12. **20 mph speed limit** – To report on the successful application for a 20mph speed limit and outline the next steps.
13. **B4RN** – To provide an update on the implementation of the project.
14. **Defibrillator** – To investigate with Community Heartbeat Trust how to reconnect the electricity supply to the village defibrillator.
15. **Banking** – To set up a working party to look at alternative banking options.
16. **Planning Application** – To consider the planning application 23/0628, Proposed agricultural building for calves and milking at Broad Meadows.
17. **Planning Application** – To consider planning application 2024/0630/FPA, Proposed erection of dwelling at Park View.
18. **Highways** – To consider any matters related to Highways.
19. **Policies** – To set up a working party to review and update the Parish Council policies.
20. **Finance** – To approve payments as detailed in the RFO report.
21. **Correspondence** – To acknowledge correspondence received as listed in the correspondence register.
22. **Date and Time of Next Meeting** – To confirm the proposed schedule of meeting dates for 2024/25 as follows:

17th July 2024, 25th September 2024, 27th November 2024, 22nd January 2025 and 26th March 2025 (which will follow the Annual Parish Meeting). All meetings will be held at Melmerby Village Hall at 7.30 p.m.

All parish council meetings are open to the public.