

MELMERBY PARISH COUNCIL

Email: melmerbypc@gmail.com

30/04/23

You are hereby summoned to attend the Annual Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on **Wednesday 10th May 2023 at 7.30pm.**

Claire Rankin
Interim Parish Clerk

AGENDA

1. **Election of Chair** – To elect a Chair of the Parish Council for 2023/24.
2. **Election of Vice-Chair** – To elect a Vice-Chair of the Parish Council for 2023/24.
3. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
4. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
5. **Minutes** - To authorise the Chair to sign minutes of the Ordinary Council Meeting held on 22nd March 2023 as previously circulated.
6. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
7. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak.
8. **Annual Accounts** - To approve the Annual Accounts for 2022/23.
9. **Recruitment of Parish Clerk** – To agree the process to recruit a Parish Clerk.
10. **Westmorland and Furness Council Report** - To receive relevant updates from Westmorland and Furness Council.
11. **Local concerns** – To consider any actions required arising from items raised at the Annual Parish Meeting on 22nd March 2023
 - a) To request a 20-mph speed limit on the top road in Melmerby.
 - b) To support the development of increased play provision in the village.
 - c) To support the restoration of “Celia’s bench” at the top of Gale Hall Lonning.
 - d) To note the repairs needed on the bridge over the beck on the village green.
 - e) To note the issue of the secondary school bus drop off point.
12. **Highways Matters** – To consider any matters related to Highways.
13. **AONB Information Board** – To receive an update on the proposed project.
14. **Newsletter** – To develop a newsletter (including a request for volunteers for the emergency plan).
15. **Policy review** – To formulate a timetable for the review of the Parish Council policies.
16. **Finance** – To approve payments as detailed in the RFO report.
17. **Correspondence** - – To acknowledge correspondence received as listed in the correspondence register.
18. **Date and Time of Next Meeting** – To approve the proposed schedule of meeting dates for 2023/24.

All parish council meetings are open to the public.