

MELMERBY PARISH COUNCIL

Parish Clerk: Lindsay Nicholson
Tel: 01768 838040
Email: melmerbypc@gmail.com

21st of September 2020

MELMERBY PARISH COUNCIL MEETING 29TH OF SEPTEMBER 2020

To: Members of the Council

You are hereby summonsed to attend a meeting of Melmerby Parish Council which will be held via Zoom Virtual Meeting, on Tuesday 29th of September 2020 at 7.30pm.

Members of the public are welcome to attend this meeting either by video link through the Zoom website or via telephone. Meeting ID: 457 961 9811 Password: 877351

AGENDA

1	Apologies for Absence To receive and accept apologies and note the reasons for absence
2	Declarations of Interest and Requests for Dispensation 2.1 To declare any personal interests in items on the agenda and their nature 2.2 To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) 2.3 To make any requests for dispensation
3	Minutes of the Last Meeting of Melmerby Parish Council To authorise the Chairman to sign, as a correct record, <ul style="list-style-type: none">The minutes of the Parish Council Meeting held on Tuesday 21st of July 2020 (circulated prior to the meeting).
4	Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any agenda items which require consideration for the exclusion of the press and public.
5	Public Participation To receive previously notified written public questions – Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the Monday preceding the meeting. Your request should outline the question you will be raising. This is at the Chairman's discretion and no decisions can be made on items brought to the attention of Melmerby Parish Council under this item.
6	District & County Councillor Representation To receive reports on issues relevant to the Parish 6.1 Cumbria County Councillor Claire Driver

Lindsay Nicholson.

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Parish Clerk

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7 Planning Applications and Decisions

7.1 To receive notification of decisions made.

Application No.	Location	Brief Description	Decision
20/0363	Wren House, Church Road	Two storey front extension	Grant
20/0270	Lower Todhills, Pole Barn, Lower Todhills	Dwelling on the site of a pole barn, including associated parking, vehicular and pedestrian access, storage, landscaping and habitat features.	Refuse

8 Correspondence

To receive for consideration correspondence received

Melmerby WI	Gifting of picnic tables
Melmerby Village Hall	Representative for the Management Committee
Fell Runner Bus	Request for Financial Support

9 Financial Matters

9.1 To approve the accounts for payment listed in the table below;

Payee	Description	Amount
ROSPA Play Safety	RoSPA Annual Inspection of Play Equipment	82.80

9.2 To note the current balances at bank on the 1st of September 2020

9.3 To authorise the signature of the cashbook reconciled to the bank statement.

9.4 To authorise the amendment of the banking mandate

10 Appointment of Locum Clerk

10.1 To approve the appointment of the Locum Clerk to undertake the duties of the parish clerk and responsible financial officer the in the absence of the permanent clerk.

11 Recruitment of Permanent Clerk

11.1 To agree the job description and person specification

11.2 To agree the advert

11.3 To agree the timescales for recruitment

12 Footpath Signs

To receive information regarding the footpath signs in the Parish

13 Dog Fouling

To receive information about dog fouling in the parish

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14	Parking To receive information about inappropriate parking in the village
15	Noticeboard To receive information about the noticeboard
16	RoSPA Report To receive the findings of the RoSPA report (circulated prior to the meeting)
17	Football Goalposts To receive information about the football goalposts
18	Date and Time of Next Meeting The next meeting is scheduled to be held on Tuesday the 24 th of November 2020 at 7.30pm. Meeting to be held via Zoom virtual meeting.

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Parish Clerk

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