

Melmerby Parish Council

Payments 2020-21

Minute Number 24/20

Month	Date Cashd	Invoice Date	VN	Chq. No.	Payee	Particulars	Budget Heading	Amount Out	VAT
1	1/4/20	21/2/20	1	DPC	Zurich Insurance	Insurance policy	Insurance	£331.18	
1	29/4/20	28/4/20	2	DPC	J Fleming	Office provision (April)	Administration	£15.00	
1	29/4/20	28/4/20	3	DPC	HMRC	Clerk PAYE (April)	Staffing	£44.80	
1	29/4/20	28/4/20	4	DPC	J Fleming	Clerk wages (April)	Staffing	£179.88	
2	4/5/20	30/4/20	5	DPC	Melmerby Village Hall	Hall hire for meetings	Meetings	£100.00	
2	29/5/20	28/5/20	6	DPC	J Fleming	Office provision (May)	Administration	£15.00	
2	29/5/20	28/5/20	7	DPC	J Fleming	Clerk wages (May)	Staffing	£179.68	
2	29/5/20	28/5/20	8	DPC	HMRC	Clerk PAYE (May)	Staffing	£45.00	
4	10/7/20	28/6/20	9	DPC	J Fleming	Office provision (June)	Administration	£15.00	
4	10/7/20	28/6/20	10	DPC	HMRC	Clerk PAYE (June)	Staffing	£44.80	
4	10/7/20	28/6/20	11	DPC	J Fleming	Clerk wages (June)	Staffing	£179.88	
4	13/7/20	1/4/20	12	DPC	CALC	Annual subscription	Subscriptions	£113.86	
4	23/7/20	1/6/20	13	DPC	VISIONICT	Website hosting	Website	£150.00	£25.00
4	29/7/20	28/7/20	14	DPC	J Fleming	Office provision (July)	Administration	£15.00	
4	29/7/20	28/7/20	15	DPC	HMRC	Clerk PAYE (July)	Staffing	£44.80	
4	29/7/20	28/7/20	16	DPC	Culgaith Parish Council	Zoom Meeting Fee	Meetings	£4.00	
4	29/7/20	2/6/20	17	DPC	Cumbria Payroll Service	Admin charge for Clerk's wages	Staffing	£43.20	£7.20
4	29/7/20	28/7/20	18	DPC	J Fleming	Clerk wages (July)	Staffing	£179.88	
4	29/7/20	28/7/20	19	DPC	S Harrison	Annual audit fee	Audit	£40.00	
4	29/7/20	14/7/20	20	DPC	Cumbria Payroll Service	Admin charge for Clerk's wages	Staffing	£14.40	£2.40
5	4/8/20		21	DD	Information Commissioner	Data Protection	Administration	£35.00	
6	29/9/20	28/9/20	22	DPC	HMRC	Clerk PAYE	Staffing	£55.80	
Total to date								£1,846.16	£34.60

Minute Number 2020/042

Month	Date Cashd	Invoice Date	VN	Chq. No.	Payee	Particulars	Budget Heading	Amount Out	VAT
9	18/12/20	21/8/20	23	100001	Playsafety Ltd	Play park safety inspection	Recreation	£82.20	£13.70
Total to date								£1,928.36	£48.30

Minute Number 2020/049

Month	Date Cashd	Invoice Date	VN	Chq. No.	Payee	Particulars	Budget Heading	Amount Out	VAT
9	18/12/20	12/10/20	24	100002	Heartbeat Trust	Defibrillator cost	Defibrillator	£126.00	
9	21/12/20	16/11/20	25	100004	PKF Littlejohn LLP	External audit	Audit	£240.00	£40.00
9	16/12/20	18/9/20	26	100003	Fellrunner Bus Service	Grant contribution to expenses	Transport	£60.00	
Total to date								£2,354.36	£88.30

Minute Number 2021/009

Month	Date Cashd	Invoice Date	VN	Chq. No.	Payee	Particulars	Budget Heading	Amount Out	VAT
10	15/2/21	12/12/20	27	100005	L Nicholson	Locum Clerk Services	Staffing	£588.90	
10	9/2/21	26/12/20	28	100006	L Beken	Office provision (Dec/Jan)	Administration	£30.00	
10	9/2/21	26/12/20	29	100007	L Beken	Clerk wages (Dec/Jan)	Staffing	£461.50	
10	16/2/21	26/12/20	30	100008	Hesket Parish Council	Zoom Meeting Fee	Meetings	£3.92	
10	9/2/21		31	100009	L Beken	Stationery	Administration	£33.57	

Total to date	£3,472.25	£88.30
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Minute Number 2021/033

Month	Date Cashd	Invoice Date	VN	Chq. No.	Payee	Particulars	Budget Heading	Amount Out	VAT
12		23/3/21	32	100010	L Beken	Office provision (Feb/Mar)	Administration	£30.00	
12		23/3/21	33	100011	L Beken	Clerk wages (Feb/Mar)	Staffing	£461.50	
12		23/3/21	34	100012	Hesket Parish Council	Zoom Meeting Fee	Meetings	£7.84	
12		9/2/21	35	100013	Cumbria Payroll Services	Payroll Services	Staffing	£43.20	£7.20
12			36	100014	Zurich Municipal	Insurance	Insurance	£339.74	
Total to date								£4,354.53	£95.50

Total payments	£4,354.53
Including total VAT payments	£95.50

Melmerby Parish Council

Receipts 2020-2021

Month	Date	Particulars		Precept/CTRS	Interest	VAT Return	Grants	Other	Running Total
1	24/4/20	Precept/CTRS	£4,773.00	£4,773.00					£4,773.00
3	4/6/20	VAT Return	£232.21			£232.21			£5,005.21
3	8/6/20	Interest	£1.87		£1.87				£5,007.08
6	7/9/20	Interest	1.37		£1.37				£5,008.45
9	7/12/20	Interest	0.23		£0.23				£5,008.68
12	8/3/21	Interest	0.21		£0.21				£5,008.89
Totals				£4,773.00	£3.68	£232.21	£0.00	£0.00	£5,008.89

Total Receipts	£5,008.89
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