

MELMERBY PARISH COUNCIL

Parish Clerk: Mrs Lisa Beken
2 Folly Brow, Armathwaite, Carlisle, CA4 9SN
Tel: 07522 939 696
Email: melmerbypc@gmail.com

20th July 2021

You are hereby summoned to attend an Ordinary Parish Council Meeting of Melmerby Parish Council which will be held at Melmerby Village Hall, on Tuesday **27th July 2021 at 7.30pm**.



Mrs Lisa Beken

AGENDA

1. **Apologies for Absence** -To receive and accept apologies and note the reasons for absence.
2. **Declarations of Interest** – To receive all declarations of interest from members of the Council in respect of items on this agenda.
3. **Minutes** - To authorize the Chair to sign minutes of the Annual Parish Council Meeting held on 25th May 2021 and the Extraordinary Parish Council Meeting held on 22nd June 2021, as previously circulated.
4. **Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)** – To decide whether there any agenda items which require consideration for the exclusion of the press and public.
5. **Public Participation** - The Chair will adjourn the meeting to allow members of the public an opportunity to speak. All public participation will be by prior arrangement with the Clerk, at the Chair's discretion.
6. **Cumbria County Council Report** - To receive relevant updates from County Councillor Claire Driver.
7. **Eden District Council Report** – To receive relevant updates from District Councillor Raymond Briggs.
8. **Highways** – To consider the following:
 - a. A date for a public meeting to address local highways concerns;
 - b. Cumbria County Council's progress on fingerpost repairs;
 - c. Issues with blocked gullies on the A686 at Townfoot;
 - d. Any other highways matters.
9. **Parish Projects** – To receive an update on the progress of grant applications, and consider future actions as appropriate.
10. **Play Area** – To confirm that the annual inspection will take place in August.
11. **Planning Decision Notices** - To acknowledge the following planning decision notices in the Parish:
 - a. 21/0321 Woodland adjacent to Melmerby Hall, Melmerby, CA10 1HB. Use of land for siting tourism accommodation of 3no Shepherds huts. **GRANTED**
 - b. 21/0496 Yew Tree Cottage, Melmerby, CA10 1HF. Proposed two storey extension. **GRANTED**
12. **Planning Applications** – To consider planning applications in the Parish received since the last meeting of the Parish Council:
 - a. 21/0585 Greystone House, Melmerby, CA10 1HF. Change of use of village store and tea room to residential. Resubmission of 20/0965.
 - b. 21/0595 Land to the rear of Elsghyll Cottage, Melmerby, CA10 1HN. Erection of passivhaus dwelling with upgraded access and change of use from erection and testing of wooden yurts to residential C3. Resubmission of 21/0136,
13. **Accounts and Finance;**
 - a. To approve payments as detailed in RFO report.
 - b. To consider purchase of Microsoft Office Software for the use of the Clerk.
 - c. To consider subscription request from Clerk.
 - d. To agree transfer of filing cabinet.
14. **Correspondence** – – To acknowledge correspondence received as listed in the correspondence register.
15. **Date and Time of Next Meeting** – Tuesday 28th September 2021 at 7.30pm at Melmerby Village Hall.

All Parish meetings are open to the public.